Running Account (RA) bill abstract

Fields follow the SuperWise RA bill and work order. Yellow cells are for entry, grey cells calculate.

Work order (contract number)	
Contractor	
Bill no	
Execution period start	
Execution period end	
Retention percent	
Mobilization deduction	
Status	

BOQ item	Contracted quantity	Rate	WO net amount	WO tax amount	WO total amount	Quantity (this bill)	Cumulative quantity	Previous quantity	Amount (this bill)	Within contracted quantity

Amount	
Retention deduction	
Mobilization deduction	
Net payable	

Measurement

Quantity = Number x Length x Breadth x Height. Net quantity = Quantity - Deduction.

BOQ item	Description	Number	Length (m)	Breadth (m)	Height (m)	Quantity	Deduction	Net quantity

Certification checklist

Documented RA bill rules first, then the approval steps of your workflow (step, approver role, Any or All).

Step	What is checked	Approver role	Approval type	Status	Approver	Action date	Comments
Check 1	Bill no is the next number in sequence for this work order.			Pending			
Check 2	Execution period start and end are filled and follow on from the previous bill.			Pending			
Check 3	Every quantity in the abstract traces to an approved measurement sheet.			Pending			
Check 4	Cumulative quantity does not exceed the work order quantity on any line.			Pending			
Check 5	Retention deduction equals Amount x retention percent / 100.			Pending			
Check 6	Mobilization deduction follows the recovery agreed in the contract.			Pending			
Check 7	Net payable equals Amount - retention deduction - mobilization deduction.			Pending			

Free template from superwise.site/templates/ra-bill-format-template/ (ra-bill-format-template-v1.xlsx). Preview of the blank form.